

Emily's Open House

How to login and access the rooms

1. Gaining your key

To access a room, you need at least a **one heart key**. You can apply for all keys at www.emilyharvale.com/apply

2. Using your new key

Once your application is successful, you will receive your login details via email. This will be your username (which is your email address) and a temporary password. You can change your password [via your member account](#) once you login, see Step 3 below.

3. Logging in for the first time

When you visit my website, click on **Members' Club** at the top.



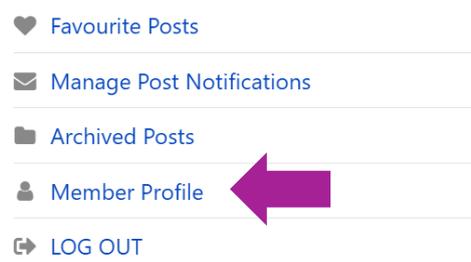
You'll be taken to the following screen where you can use the login form to access Emily's Open House. Enter the details you were emailed and click Log in. If you ever forget your login details there are handy links offered to remind you of your username or to reset your password.

Harvale Hearts Members' Club	Emily's Open House Login
<p>Emily's Open House</p> <p>The waiting list has now closed and those who applied will be sent their 'one Harvale Heart virtual key'. If you weren't on the list but want to become a 'Harvale Heart', scroll down to read what's on offer and then click 'Apply now' in the box opposite.</p> <p>When your application is approved you'll be given a 'one Harvale Heart virtual key' to Emily's Open House. My Open House is my way of saying, 'Thank You' to those of you who've enjoyed my books. This will unlock the door and you will be welcomed in to the kitchen – the heart of any home. This is where you can 'meet' other Harvale Hearts, and also Emily at various times. There'll be free puzzles, discussions, book extracts from time to time ... and this is also the party room where there'll be cover reveals, publication parties, and more.</p>	<p>Email address</p> <p>Password</p> <p><input type="checkbox"/> Remember Me</p> <p>Log in or Apply now</p> <ul style="list-style-type: none">• Forgot your username?• Forgot your password?

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In Member profile, enter your new password (twice) and click **Submit**. Then click on **Return to rooms**. (which you will see on that page)

(note: All of these member profile links also appear in the sidebar of any posts on my website. Our chats/discussions in Emily's Open House will appear as posts and you can comment on them. More about this to follow).



If you ever wish to change your username, or you have any other issues with logging in/accessing the rooms, please email support@emilyharvale.com

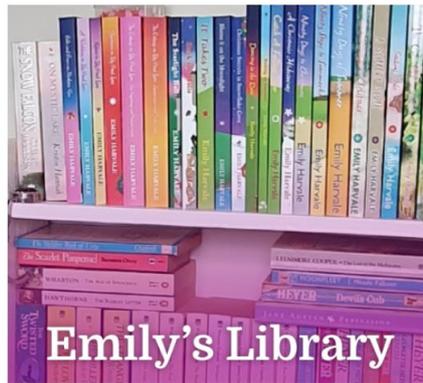
4. Entering the rooms

Access to the rooms depends on which key you have (one heart, two hearts or three hearts). You will see the three rooms: Kitchen/Party Room, Library and Study. You can click the room or the **Enter here** button to enter your chosen room. If your key does not allow access to a room, the button will be disabled.



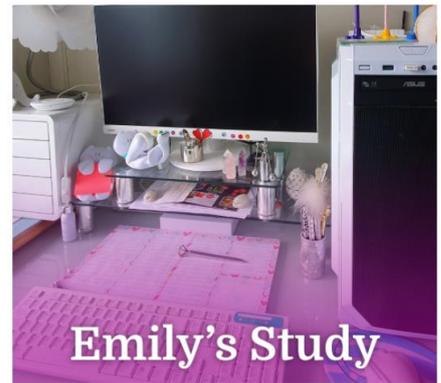
Enter here

with a one, two, or three hearts key



Enter here

with a two, or three hearts key



Enter here

only with a three hearts key

Hint: There is a handy Room Switcher on the sidebar of any posts

5. What happens in the rooms

Different things go on behind different doors. The kitchen is where most things happen, with games, puzzles, sneak peeks, competitions, plus the chance to chat with me and other Harvale Hearts.

You'll see a large clickable button on the same page as the games. It says 'take a seat at the table for a chat', join the party if there's one going on, or visit other rooms.' Click that box and you'll be in another part of my kitchen. There'll be a post (chat/discussion) and you can join in with that. Or, a party post for you to join. You'll see the room switcher on the sidebar and that will take you back to the games (and to other rooms if your key allows)

My library and study offer more exclusive content. I'll chat more about that in those rooms. Parties will be held in the kitchen, so everyone with any key can attend and I'll let you know about dates and times of those by invitation.

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6. Receiving notifications by email

When you read posts in Emily's Open House, you have the option to receive email notifications on those posts (actually, the same goes for my blog posts in News and Views in the main section of my website!). You can click on **Receive notifications for this post** at the top of the article.

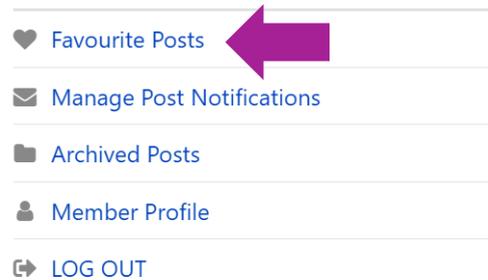
 [Receive notifications for this post](#)

 [9 Comments](#)

You'll receive an email confirming this and you can stop receiving notifications at any time – you can see all posts that you receive notifications for under **Manage Post Notifications** in your member profile. By receiving notifications, you will be emailed every time there is a new comment added to that post. This could be handy for knowing when I have popped in and commented on a post, or if you want to stay in the loop whilst chatting with other Harvale Hearts.

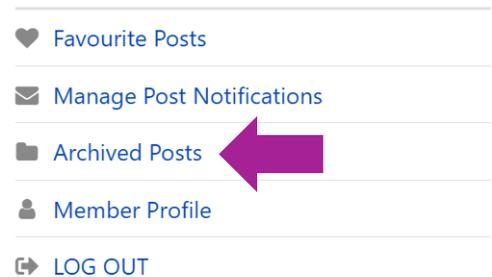
7. Adding Favourite Posts

You can click or tap the little heart at the top of any post (even blog posts) – this will add it to your Favourite Posts, which will all be listed neatly under favourite Posts in your member profile. It can be very handy to have one place to look back on the posts which you like the most. Clicking the heart again will remove that post from your Favourites or you can of course remove them by clicking on **Favourite Posts** and managing them from there.



8. Archived Posts

Older posts in Emily's Open House will be moved to the archive so that they don't clutter up my rooms (I hate mess!). Clicking on **Archived Posts** from within your member profile will show all posts for the room(s) you have access to. Comments may also be disabled on older posts.



Thank you! Have fun!

Emily xx

